

Minutes of the Meeting of SFS Bidder's Conference

A meeting was held under the Chairmanship of Dr. S. K. Sikdar, Deputy Commissioner (Family Planning- In charge) & Co chaired by Dr. Teja Ram, Head of Office, JSK, on 8/4/2016 in the office of Jansankhya Sthirata Kosh, Room No. 285, August Kranti Bhawan, Bhikaji Cama Place, New Delhi, with the tentative bidders to discuss the Term of References (ToRs) of Expression of Interest (EoI).

Following members attended the meeting:-

1. Dr. J. N. Pandey, Chairman, Institute of Literacy
2. Sh. Baldev Choudhary, Chairman, Akhil Bhartiya Dalit Vikas Samiti, Lucknow
3. Sh. Indrajeet, Kiran Sewa Samiti, Lucknow
4. Ms. Juneeta Nirmal, IDF, New Delhi
5. Ms. Akanksha Sharma, IDF, New Delhi
6. Ms. Lata Kathuria, Ray Welfare Trust, Delhi
7. Sh. Abhay Anand, Prakirtik Arogyam, Rajgir
8. Sh. Subhash Tandon, Sanwalia Pvt. Ltd, Lucknow
9. Sh. Nagesh, World Health Partner, Delhi
10. Sh. C.S. Joshi, World Health Partner, Delhi
11. Ms. Prachi Shukla, HLPPT, NOIDA
12. Ms. Shivi Rawat, HLPPT, NOIDA
13. Sh Mahesh Kalra, HLPPT, NOIDA
14. Ms. Shilpi Jain, HLPPT, NOIDA
15. Ms. Nidhi Tikku, Palladium, Gurgaon
16. Sh. Ranjan Panda, Palladium, Gurgaon
17. Dr. Nilesh Patil, FPA India, Mumbai
18. Sh. Shreedharan Nair, FPA India, Mumbai
19. Sh. Abhilash Phillip, PSI, Delhi
20. Sh. John B. Naz, PSS, Delhi
21. Sh. Kailash Jhamb, PSS, Delhi
22. Sh. Sachin Juneja, MSI, Delhi
23. Sh. Parnez Hussain, MSI, Delhi
24. Sh. P. D. Goel, Consultant (Accounts)
25. Ms. Pushpa, Consultant, JSK

The Chairman welcomed the members and in his introductory remarks; he briefly recapitulated the background of the SFS scheme for which the committee has been set up.

Important discussions in context of the scheme:-

I) General terms and conditions:-

- Chairman informed the participants that initially this scheme would be implemented in a phased manner.
- SFOs would have to set up Offices at States for proper implementation and monitoring of the services.
- Organization (who will work as SFOs) would strive to empanel at least 20 Private Health Providers (PHPs) per district. At the end of the year, it would also be considered as one of the indicators for SFOs but conditions may be relaxed if that many providers are not available in a district.
- Each PHP working under designated SFOs would have to conduct at least 20 sterilization and 10 IUCD insertions in a month. In any circumstances, only IUCD insertion would not be allowed, PHPs have to render both sterilization and IUCD services.
- It was also clarified by the Chairman that SFO are free to run their own clinic through existing NHM scheme of GoI/ States but these clinics won't be eligible to participate under the SFS scheme. They may however empanel other PHPs for the SFS scheme.
- It was also discussed that agencies which will be selected for institutionalizing the SFS cannot be allowed to use their brand logo. JSK will provide them a common brand name ("JSK-Clinics"), but they may continue to use their name but logo and name of JSK clinic has to be displayed prominently.
- Regarding increasing the Basket of services for family planning, Chairman clarified that for the time being only sterilization (male & female) and IUCD are part of the scheme.

II) Clarifications regarding Form III (b) & IV of EoI :-

- It was decided that nonprofit organizations may submit their requisite relaxation certificate, if they are not filling taxes to the GoI.
- If unaudited financial statements certified by the Company auditor for the latest year (2015-16 is not available, organization may provide undertaking for the same.

- If a large number of employees are working in an organization, instead of giving details of full time staff working with their position /designation in the organization, qualification, experiences, years of working in the organization, present assignment/working etc, an undertaking for the same will serve the purpose but that undertaking will be binding.

Quality Assurance (QA) and Total duration of Contract:-

- Contract with SFOs would be for initially for one year; renewal for maximum 3 years depending on the performance.
- Empanelment of PHP would be for 3 years but MF/DQAC/State unit would have full rights to inspect the PHP as and when required and instructions given during inspection shall be absolutely binding. If at any stage, it is found that the PHP is not rendering quality services as promised/ensured in terms of quality, then the MF would have full rights to terminate the agreement.
- Participants raised a concern that hiring an Accreditation Agency (AA) for facilitating the empanelment and accreditation of private providers and facilities would be with violation of MoHFW guidelines; as this work is designated to District Quality Assurance Committee (DQAC). Further Chairman, Dr. S. K. Sikdar clarified that AA would facilitate the accreditation process. Their ToRs will also incorporate quality assurance of the FP services (Quality Audit) and advocacy for expansion of basket of choices.
- Role of Validation Agency (VA) was discussed and it was informed that MF will hire VA and they will validate the performance of the program both sterilization & IUCD. If necessary, MF (JSK) will share the gaps identified with the SHS/DQAC/State JSK Unit from time to time.

Training:-

- SFO will help MF in organizing training for the private providers.

Monetary Flow and supply of Commodities:-

- Family Planning commodities such as tubal rings and IUCD would be provided by MF to SFOs for distribution among the PHPs.
- MOHFW will provide regular funds for reimbursement and consumables and related guidelines to the Master Franchisor. Advance funds will be released to PHP by the SFOs regularly. Next installments of would be released to the SFOs by MF, only after submission of the utilization certificate, in respect of the funds received earlier, by the SFOs, in prescribed format.

- Payment process will be transparent and smooth for this project. SFO would release the payment to PHP within 7-10 days of submission of report. Initially an advance amount will be released to SFOs by MF. Next installments would be released after furnishing utilization certificate for the previous funds.
- Compensation money to SFOs would be released in advance installment through RTGS/NEFT/ Bank Transfer but If at any stage, it is found that the SFOs are not rendering quality services as promised/ensured or involved in dubious acts , then in that case SFOs have to return the funds to MF and disciplinary action may be taken up.
- SFOs will reimburse the PHP within 7-10 days after receiving the reports.
- Payment of compensation money to the clients will be through DBT; Account Payee Cheque in exceptional circumstances only and strictly for initial 3 months only.
- Other than the reimbursement cost all the cost like recruitment, contracting SFO, Accreditation, validation, survey, evaluation, audit, IEC, advocacy, training, monitoring, project establishment etc. will be borne by the JSK.

Meeting ended with vote of thanks to the Chair.